

Merchantville, NJ October 11, 2021

A regular meeting of Borough Council was held at Borough Hall, 1 W. Maple Avenue, Merchantville, NJ at 7:30 PM, Monday, October 11, 2021. Mayor Edward Brennan presided. Pledge of Allegiance and Silent Prayer for passing of Ken Larsen. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Sean Fitzgerald, Andrew McLoone, Maria Nina Scarpa, Daniel Sperrazza, and Raymond Woods. Mayor Brennan, Attorney Timothy Higgins, Engineer Tom Leisse, and Clerk Denise Brouse were present.

PUBLIC:

David Speilburg – 825 E. Clements Bridge Road, Bronze Certification for Sustainable New Jersey. Mentoring Dorothy Foley. Request that council consider a resolution against a pipeline that will go through Gibbsboro. Train shipments around our area will have Methene gas – Merchantville is between 1 and 2 miles of tracks. Health and safety concerns exist if there was an accident. No studies on this have been done. LNG Plan – vote no.

Joe Bovier, 211 St. James – Gas by rail was banned in the past. Other states have refused to allow this to happen. We don't want this in our area.

Stefan Turan, 213 N. Centre Street – Scale of transported flammable not tested – recommend against it.

Anthony Cimino, 2827 N. Centre owns a duplex on Alexander and received a notice for a rental inspection. He did not receive this in the past and wants to know why. Apparently, this home was not listed with the Borough as a rental.

Owner of 123 Westminster – against gas.

Gerald Crockenberg, 125 St. James – Save the trees meeting - negotiate with a tree company to cut and grind. Against liquefied gas.

APPROVAL OF MINUTES:

On the motion of Mr. Fitzgerald and second of Mr. McLoone, Council approved the following minutes – Council 8/9/2021.

ENGINEER REPORT: Attached

Glenwood Public

Elliot Irizarry, 202 Glenwood Ave - large sub pump? Outside? Solar energy?

Jessica, 204 Glenwood Ave - Communication timeline update. Still on target more regular communication monthly update?

CORRESPONDENCE:

COUNCIL REPORTS:

Mr. Woods – No land use meeting.

Ms. Scarpa – Court \$9,113, 228 added, 227 disposed, +6% increase. 3 virtual court sessions. Seniors – request safe crosswalk and a stop to cutting thru lot. Shade Tree – tree list 23 trees to be done.

Jeffrey Brown – Wednesday, October 13, 12 pm at the Gazebo – Merchantville Class of 1960 tree and plaque.

Mr. Fitzgerald – BOE in person meeting busing is an issue late/missed stops etc. Health Department Covid booster information. OEM – school will be required – education. Public Works – thank you Scout Troop 119 for setting up witches house. Haunted house at the school this Friday and Saturday. Calendar of events. Market, Task Force, Zombie Run, website/social media – Rebecca Callaway. Bus and Pro meeting tomorrow night sign ordinance. Get members of different departments and set up a round table meeting. Create a bid in town – discussion parking meter changes/updates. Next year budget?

Mr. Sperrazza – No Report.

Mr. McLoone – Police 1,268 incidents, 126 traffic, 94 parking, and 12 arrests – training, Frank Talarico out on leave and Greg Miller starting retirement paperwork. Music Fest – Move Event – Miller suggested Community Policing Officer, many have an interest in doing this. 83 positive interactions. Fire, 16 calls with 15 in the Borough, 139 calls for the year. 1292 – needs service drills every Tuesday. Fall Fest – Thank you Zombie Run sign up.

CLERK'S REPORT:

Council meetings will be streamed and on U tube
Borough Brief
Monsterville
Welcome Basket Meeting

OLD BUSINESS:

- a) Centre Street Reconstruction Project- Update
- b) Tree Trimming and Removal in the Borough – Update
- c) DOT TAP Grant Project- Pedestrian Street – in progress/transition meeting/moving toward design/public meeting
- d) Downtown Redevelopment Project- no update at this time

NEW BUSINESS:

- a) Community Development Director-Rebecca Callaway
- b) Early Voting- Community Center from October 23 to October 31
- c) Survey- West Maple Neighborhood Task Force-Redevelopment Opportunities – get survey together with Dan and Ted.

On the motion of Mr. Sperrazza and second of Mr. Fitzgerald, Council approved the following resolutions by consent agenda:

R21-101

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY TO APPROVE A RAFFLE LICENSE FOR ST. PETER CHURCH

WHEREAS, St. Peter Catholic Church has applied for and received an identification number 299-1- 34957 allowing St. Peter Catholic Church the ability to conduct raffle licenses with proper approval; and

WHEREAS, St. Peter Catholic Church has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination with checks to the Borough of Merchantville in the amount of \$20.00 each and checks to the Legalized Games of Chance Control Commission in the amount of \$20.00 each and that 15 days will elapse

between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant ; and

WHEREAS, Council person Scarpa council person of the Department of Records and Licenses, has reported that the laws and regulations have been met, and that she recommends the granting of said license; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered SPS-21-01 to St. Peter Catholic Church for the Raffle taking place on April 23, 2022.

R21-102

RESOLUTION AUTHORIZING A CONTRACT BID A-48/2020 WITH VARIOUS APPROVED VENDORS FOR PRICE ONLY CONTRACTS FOR BID A-48/2020, COPY AND COMPUTER PAPER AND ENVELOPES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, SYSTEM IDENTIFIER #57-CCCPS ON AN AS NEEDED BASIS

WHEREAS, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier #57-CCCPS (Cooperative), adopted a resolution on March 18, 2021, authorizing the additional 6-month option for Bid A-48/2020, Copy and Computer Paper and Envelopes for various Camden County Departments and municipalities under The Camden County Cooperative Pricing System, System Identifier #57-CCCPS, for an additional 6-month term commencing 10/1/2021 through 3/31/2022; and

WHEREAS, said bid A-48/2020 provided for additional six months options to be exercised and that the County has approved that option pursuant to Bid A-48/2020, for the term commencing on or about 10/1/2021 through 3/31/2022; and

WHEREAS, it is the desire of the Borough Council of the Borough of Merchantville to award contracts, for the items listed herein for the needs of the Borough of Merchantville; and

WHEREAS, funding for this purpose for the Borough of Merchantville shall not exceed the maximum line items for office supplies in the Borough's 2021 permanent budget and shall be encumbered prior to incurring the obligation pursuant to NJAC 5:30-5.5(b)(2); and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that, contingent upon funding as described herein, the aforementioned Bid A-48/2021, be and is hereby extended;

BE IT FURTHER RESOLVED THAT the proper Borough officials be and are hereby authorized to execute all documents necessary to affect this award.

R21-103

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING EXECUTION OF THE 2021 DEER CARCASS REMOVAL INTER-LOCAL AGREEMENT WITH CAMDEN COUNTY

WHEREAS, the Mayor and Council of the Borough of Merchantville wish to participate in the Camden County Cooperative agreement for Deer Carcass removal; and

WHEREAS, the Camden County Board of Chosen Freeholders approved and awarded the bid of deer carcass removal at the Division of Purchasing on September 19, 2019, awarding the third year option between

Camden County Cooperative Members and Deer Carcass Removal Services for the removal of Deer Carcass, Bid A-45/2019;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Edward F. Brennan, Mayor of the Borough of Merchantville, be and hereby is authorized to enter into a contract directly with Deer Carcass Removal Services LLC. P.O. Box 328, Cream Ridge, NJ 08514 October 20, 2021 to September 30, 2022, at a cost of \$65.00 per deer carcass removal with Camden County in the Deer Carcass Removal Services.

R21-104

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF PROFESSIONAL SERVICES PROVIDERS FOR THE BOROUGH OF MERCHANTVILLE IN THE CALENDAR YEAR 2022

WHEREAS, the Borough of Merchantville requires the services of various professional service providers for the calendar year 2022; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS, the Borough of Merchantville continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Merchantville; and

WHEREAS, the Borough of Merchantville has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Merchantville as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than October 13, 2021.
3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 11:00 a.m. November 18, 2021.

5. Commencing at 11:01 a.m. on November 18, 2021, or as soon thereafter as may be possible, the Borough Clerk or his designee shall publicly open and announce all submissions in the Borough's public meeting room.

6. The Mayor and Borough Council shall thereafter review all submissions.

7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council of the Borough of Merchantville.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

R21-105

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZATION FOR APPLICATION FOR SAFE ROUTES TO SCHOOL

WHEREAS, the Borough of Merchantville is applying for funding to conduce safety and access improvements along the school route for Merchantville Elementary School within the Borough of Merchantville; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children, residents and the business district; and

WHEREAS, maintenance of the facilities, once constructed, will be assumed by the Borough of Merchantville with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Merchantville that it hereby supports the submission of a grant application for the Safe Routes to School Program within the State of New Jersey Department of Transportation and authorizes the Mayor and Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application.

R21-106

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ADDING 2021 TAX EXEMPTIONS

WHEREAS, the Merchantville Tax Collector has called to Council's attention additions to the 2021 Tax Duplicate and has requested Council to approve the same:

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Merchantville that the following addition be and are hereby approved:

ADDITION

Gaelen M. O'Loughlin
Block 34, Lot 17

130 Maple Terrace

Allow Veteran

R21-107
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING
APPOINTMENT OF BOROUGH PROFESSIONAL

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Prosecutor and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for a public Prosecutor in the Merchantville Court:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, that the Mayor and Borough Clerk are hereby authorized and directed to execute the agreement with:

Cheryl H. Cohen
Law Office of Cheryl Hendler Cohen & Associates
5 Riesling Court, Marlton, NJ 08053

On the motion of Mr. McLoone and second of Mr. Woods, Council approved the following resolution:

R21-108			
RESOLUTION			
RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.			
CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2021 BUDGET	\$ 4,455.77	\$ 121,885.12
	2020 BUDGET		
	GRANTS		\$ 352.65
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF EDUCATION*		
	MEDICAL DEDUCTIBLE		\$ 269.33
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	9/24/21-10/08/21		\$ 139,843.41
WIRES / MANUAL CHECKS			\$ 39,843.89
	TOTAL CURRENT	\$ 4,455.77	\$ 302,194.40
SEWER UTILITY			
CHECKS SEWER FUND	2021 BUDGET		\$ 616.00
	2020 BUDGET		\$ -
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL	9/24/21-10/08/21		\$5,933.80
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
	TOTAL SEWER	\$ -	\$ 6,549.80

GENERAL CAPITAL FUND				
	CHECK CAPITAL FUND			\$ 100,076.11
	MANUAL CHECK			
	WIRE TRANSFERS PAYROLL	9/24/21-10/08/21		
		TOTAL CAPITAL	\$ -	\$ 100,076.11
TRUST FUND				
	CHECK TRUST OTHER FUND			\$ 16,936.32
	REDEVELOPER TRUST			
	WIRE TRANSFERS PAYROLL	9/24/21-10/08/21		26,182.98
	WIRES / MANUAL CHECKS			1,300.00
		TOTAL TRUST	\$ -	\$ 44,441.93
SEWER CAPITAL FUND				
	CHECK SEWER CAPITAL			
	MANUAL CHECKS			
	WIRE TRANSFERS PAYROLL			
		TOTAL SEWER CAPITAL	\$ -	\$ -
ANIMAL TRUST FUND				
	ANIMAL TRUST CHECK			
		TOTAL ANIMAL TRUST	\$ -	\$ -
TOTAL BILL LIST & MANUAL CHECKS/WIRE			\$ 4,455.77	\$ 453,262.24
		GRAND TOTAL		\$ 457,718.01

ANNOUNCEMENTS:**PRIVATE SESSION:****MOTION TO ADJOURN:**

On the motion of Mr. Woods and second of Ms. Scarpa, the meeting was adjourned at 8:50 PM.

Denise Brouse, Borough Clerk



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ENGINEER'S REPORT
FOR
MERCHANTVILLE BOROUGH COUNCIL
September 13, 2021

The items for the Council's consideration include the following:

- A. FY2020 NJDOT Municipal Aid Road Program (MERCH 19006)
 - 1. The preconstruction meeting was held on September 8th. Concrete work was started on Hamilton on September 13th.
- B. Glenwood Avenue Drainage (MERCH 19007)
 - 1. My office has submitted environmental review documents to the NJEPA for approval. My office has received preliminary design comments from NJ Transit Rail Operations. My office completed geotechnical field work on April 22nd, the soil information will be incorporated into the station design. Survey of the property including the utilities was also completed on April 22nd. My office has obtained stormwater pumping station design. We are investigating available grant opportunities. My office has prepared a preliminary design package for review and submission to residents. My office is completing technical specifications and a bid package for advertisement.
- C. General Engineering (MERCH 21001)
 - 1. My office is assisting the Borough with recreational improvements at the Community Center.
 - 2. My office is assisting the Borough with coordination of County Road improvement projects in the Borough.
 - 3. My office is assisting the Borough with updating the priority list of streets to be rehabilitated within the Borough.
 - 4. My office is assisting the Borough with reviewing stormwater issues within the Borough. My office assisted the Borough with the submission of the 2019 and 2020 MS4 storm water reports to the NJDEP.
 - 5. My office is assisting the Borough with reviewing sewer connections as needed.
 - 6. My office is assisting the Borough with coordination of road opening permits and street restoration as needed.
 - 7. My office is assisting the Borough with electrical and lighting upgrades at Wellwood Park memorial.
 - 8. My office is assisting the Borough with repairs to the Borough Hall and Public Works building roofs.
 - 9. My office is assisting the Borough with investigating the NJDOT Safe Routes to Schools Program for funding improvements for student access. A pre-application meeting was attended on August 30th with the Local Aid Resource Center and DVRPC.
 - 10. My office is assisting the Borough with environmental assessments of the building as needed and recommendation for building improvements.
- D. FY2021 NJDOT Municipal Aid Road Program (MERCH 21003)
 - 1. The preconstruction meeting was held on September 8th. Concrete work was started on Hamilton on September 13th.
- E. FY2022 NJDOT Municipal Aid Road Program Application (MERCH 21006)
 - 1. The Borough has submitted the application and resolution through PMRS for the resurfacing of West Walnut, Woodbine and Woodlawn Avenues.